

EAST BATON ROUGE PARISH CLERK OF COURT

FILING, RECORDING AND INDEXING FEES

(Effective 08/01/2017)

A document is one or more pages presented together for filing or recording, including the act, together with exhibits, riders or additional documents attached thereto, including but not limited to powers of attorney, property description exhibits, tax certificates and researches, mortgage certificates, resolutions, certificates and surveys, R.S. 13:844(B)(1).

Documents not meeting the following requirements are subject to Additional Fees.

Filing and Recording Fee includes filing and recording, indexing up to 10 names and 1 certified copy or e-certification per recordation. All pages must be no larger than 8 1/2"x14". If document is a money judgment or lien the last four digits of the social security or tax i.d. numbers for all debtors is required.

If you are requesting return copies, please include a self-addressed stamped envelope. Please note that the size of the envelope and affixed postage amount must be adequate for the amount of copies being requested...

For every document recorded, there will be an additional fee collected for the following:

Judicial Building Fund (R.S. 13:992.1)	\$30.00
Louisiana Clerk's Remote Access Authority (R.S. 12:754)	\$ 5.00

****The above fees are incorporated in totals below****

Filing and Recording Fee	Mortgage or Conveyance	Mortgage and Conveyance
1-5 pages	\$135.00	\$235.00
6-25 pages	\$235.00	\$435.00
25-50 pages	\$335.00	\$635.00
51+ pages	\$335 + \$5 per page over 50 pages	\$635 + \$10 per page over 50 pages

Additional Fees	
Indexing more than ten (10) names (Per Book) *Spouse Intervener is indexed as an additional name. *If a party signs different from their typed name in the appearance clause, both names will be indexed. *A name plus a/k/a or d/b/a will be considered two (2) separate names. *Subsequent names will be an additional charge. *Names that are hyphenated will count as two (2) separately indexed names. *All attachments are indexed as part of the recorded document (Resolutions, Consents, P/O/A, and Certificates, etc.).	\$5.00 per name per recording/per book (After the 10th name)
Oversized Pages (greater than letter or legal paper)	\$20.00 per page plus recording cost above
Social Security No. Compliance Fee (La. Code of Civil Procedure Art. 1922 (c)). Judgments & Liens that have the effect of Judgments, Tax Liens & Social Services Liens recorded w/o the last 4 digits of the debtor's SSN will include an additional per debtor fee.	\$25.00 per debtor per recording

Cancellations filed in Mortgage Records (Single Cancellations)	
Mortgage, lien or privilege (Single Instrument-One Book)	\$85.00
Real estate mortgage with original note (Single Instrument-One Book)	\$45.00
Multiple Cancellations Within A Single Act (One Book) <i>*If Cancellation needs to be recorded in both Conveyance & Mortgage*</i>	Based on Page Fees Above Based on Conveyance Per Page Fee

Maps/Plats	
1-Page (paper size 8 1/2 x 14 or smaller)	\$135.00
1-Page + oversize charge (paper size larger than 8 1/2 x 14)	\$155.00

Miscellaneous Fees	
Notice of Repossession (R.S. 6:966.1)	\$75.00
Affidavit of Identity (R.S. 9:5501 through 9:5503) Distinguishing a Judgment or Lien recorded prior to 7/1/12	\$18.00 First Page \$6.00 Each Subsequent Page \$3.00 Each Name After The First
Federal Tax Liens-Real Property and UCC	\$140.00
Federal Tax Lien Release	\$55.00
Copies of official documents	\$1.00 (Per Page)
Certified Copy (Plus Copy Fee If Copy Not Provided)	\$10.00
File-Stamped Conformed Copy (Plus Copy Fee If Copy Not Provided)	\$5.00
Certificate of Recordation	\$10.00 Each
Certificate of Cancellation	\$10.00 Each
Postage Fees	Actual Amount
Certified Registered Mail Fee	\$5.54

Documents filed for recordation shall be captioned as to type of act on the 1st page and shall have on the 1st page a margin of 2" at the top and 1" at the bottom and sides. The type size shall not be less than 8 point, R.S. 13:844(B)(2).

Please contact the Recording Department with any questions @ 389-3985.